



ASC Motor Vehicle Policy

Scope

This policy relates to the management of Australian Sports Commission (ASC) owned or leased motor vehicles for business purposes.

Background

The ASC's motor vehicle fleet provides the transport requirements for all ASC programs in order to ensure that the business of the ASC can be conducted.

The ASC purchases or leases vehicles for the conduct of its official business, for official sporting activities and for approved corporate activities.

Issues

The ASC will select vehicles based on the ASC's requirements and value for money over the life of the vehicle. Considerations to be made when acquiring vehicles will include; Government policy, buying Australian made where possible, ongoing service needs, running costs and environmental factors.

Policy

All vehicles purchased on behalf of the ASC must be sourced by the Logistics Unit within the Facilities Management program.

All vehicles purchased on behalf of the ASC must be registered under the Australian Sports Commission.

Day to day management and care of specific program vehicles and leased vehicles remains the responsibility of the individual ASC, AIS or NSO program. The Logistics Unit retains responsibility for the ongoing management of ASC fleet vehicles.

All authorised users of ASC motor vehicles must adhere to the procedures and guidelines laid out in the ASC Motor Vehicle Manual when accepting responsibility for an ASC vehicle.

Responsibilities

Deputy General Manager (AIS Site Services)

The Deputy GM, AIS Site Services Branch, is the person designated as being responsible for the safe custody, control and use of motor vehicles within the ASC.

- END -

Version	Created By	Date	Revision Date	TRIM reference
Version 1.0	Alan Borger	March 2009	April 2011	
Version 1.2	Assist. Director Assets & Security	July 2012		2012/08963/F
Version 1.3	Assist. Director Assets & Security	August 2013	August 2015	2012/08963/F
Version 1.4	Assist. Director Site Operations	November 2017	November 2019	2012/08963/F