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Australian Government
Australian Sports Commission

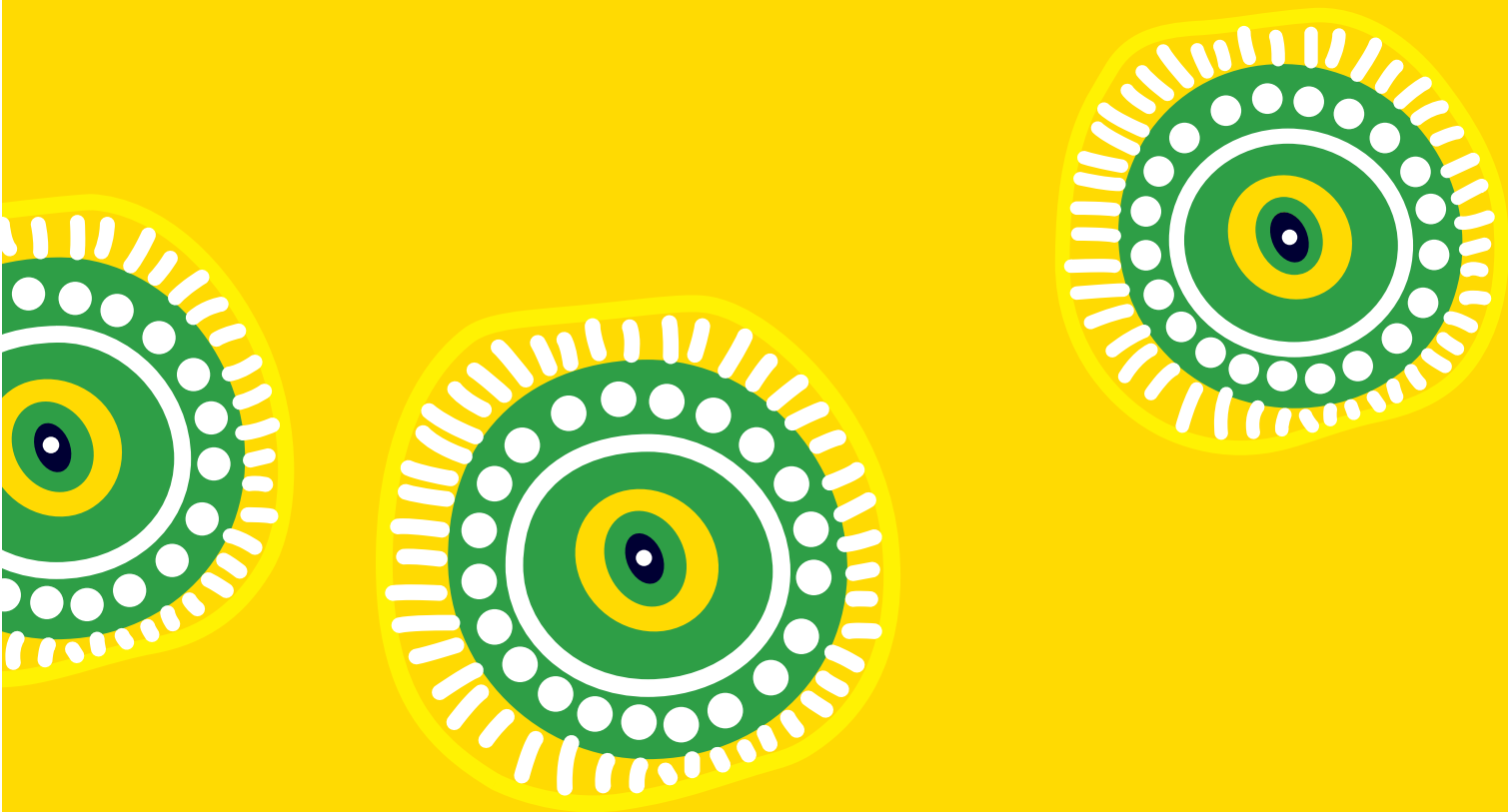


Compensation Grant Program

Disability Support Program Pension 2024/25

Guidelines

Opening date and time:	9.00am AEDT, 18 February 2025
Closing date and time:	5.00pm AEDT, 18 of March 2025
Enquiries:	If you have any questions, contact paradsp@ausport.gov.au
Grant opportunity type:	Open non-competitive



Australian Sports Commission Acknowledgement of Country

The Australian Sports Commission (ASC) acknowledges the Traditional Custodians of the lands where its offices are located, the Ngunnawal people and recognise any other people or families with connection to the lands of the ACT and region, the Wurundjeri Woi-wurrung people of the Kulin Nation, the people of the Yugambeh Nation and the Gadigal people of the Eora Nation.

The ASC extends this acknowledgment to all the Traditional Custodians of the lands and First Nations Peoples throughout Australia and would like to pay its respects to all Elders past, present and future.

The ASC recognises the outstanding contribution that Aboriginal and Torres Strait Islander peoples make to society and sport in Australia and celebrates the power of sport to promote reconciliation and reduce inequality.

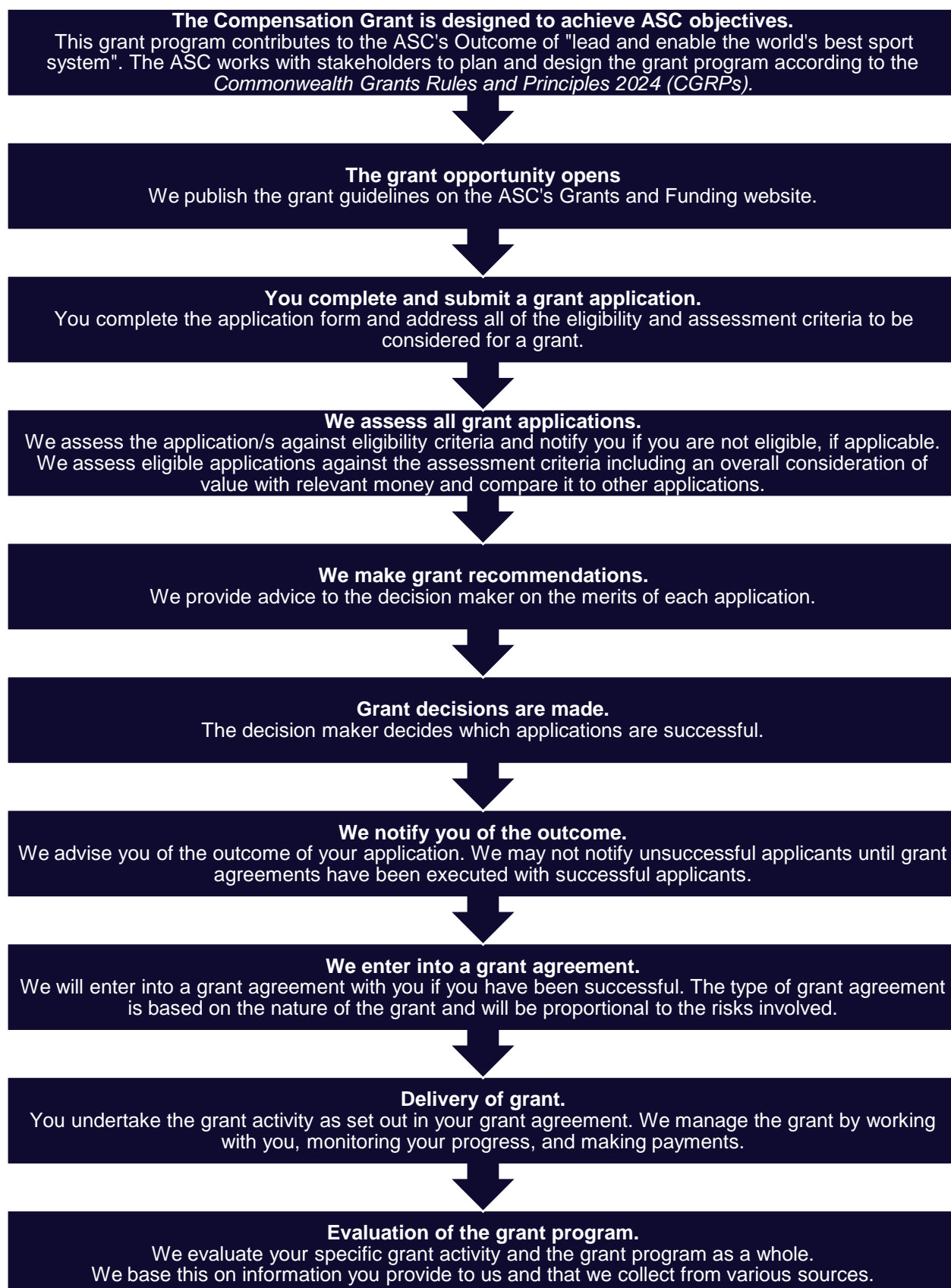


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1. Compensation Grant: processes





1.1 Introduction

These guidelines contain information for the Disability Support Pension (DSP), Compensation Grant.

Applicants must read these guidelines before filling out an application.

This document sets out:

- the purpose of the grant program/grant opportunity
- the eligibility and assessment criteria
- how grant applications are considered and selected for funding
- how grantees are notified and receive grant payments
- how grantees will be monitored and evaluated
- responsibilities and expectations in relation to the opportunity.

This grant program and process will be administered by the Australian Sports Commissions Grants team.



2. About the grant program

2.1 About the Compensation Grant opportunity

The purpose of the Compensation Grant program is to provide financial support to Paralympians whose Disability Support Pension (DSP) payments have been affected due to travelling outside Australia for training and/or competitions exceeding the general travel allowance of 28 days in a financial year.

The ASC has committed \$97,000 each financial year to support Paralympians whose payments have been impacted.

The Compensation Grant (the program) will run over one financial year from 2024-2025.

The program reflects the Australian Government's commitment to increasing participation in organised sport and continued international sporting success. This includes supporting Australians through leadership and the development of a cohesive and effective sports sector, provision of targeted financial support, and the operation of the Australian Institute of Sport.

3. Grant amount and grant period

3.1 Grants available

The Australian Government has announced a total of \$97,000 over one financial year for the DSP Compensation Grant.

There is only one round of applications for the DSP Compensation Grant per financial year. For the application round in 2024/25, applicants can apply for compensation for the financial year of 2023/24.

4. Eligibility criteria

The ASC reserves the right to not consider applications that fail to satisfy all the eligibility criteria.

4.1 Who is eligible to apply for a grant?

To be eligible to apply for a DSP Compensation Grant in this funding round, an individual athlete must:

- i. Have been categorised by their National Sporting Organisation (NSO) within the ASC National Athlete Categorisation Framework (NACF) at any time during 2023/24;
- ii. Have had their 2023/24 DSP payments affected as a result of travelling outside Australia (in excess of the general travel allowance of 28 days) for training and/or competitions in preparation for the Summer or Winter Paralympic Games; and
- iii. Have the training and/or competitions mentioned in ii) sanctioned by their NSO.

Applications will be considered through a demand driven grant process.

All applications will initially be assessed by the ASC against the eligibility criteria. Only one application will be considered per athlete in a given financial year.



The ASC will take into account the following factors when determining whether an application is successful and the amount of funding provided:

- whether the athlete satisfies the eligibility criteria;
- the amount of the DSP payments foregone as a result of exceeding the 28 days travel allowance due to international sporting commitments;

The final grant amount offered to a successful applicant is at the discretion of the ASC and may not be of the amount applied for by an applicant.

4.2 Who is not eligible to apply for a grant?

You are not eligible to apply if you are:

- an organisation, or your project partner is an organisation, included on the National Redress Scheme's website on the list of 'Institutions that have not joined or signified their intent to join the Scheme' (www.nationalredress.gov.au)
- a Commonwealth, state, territory or local government agency or body (including government business enterprises)
- unincorporated association
- overseas resident/organisation
- any organisation not included in section 4.1

5. How to apply

Before applying, applicants must read and understand these guidelines, including the Terms and Conditions in Appendix 1.

Only one application should be submitted per athlete for a given financial year.

To apply, applicants must:

- complete the online application form online via www.sportaus.gov.au/grants_and_funding/dsp
- provide all the information requested
- address all eligibility criteria and assessment criteria
- include all necessary attachments
- To complete the application form, you will need to have the following information available:
 - The applicant's personal details
 - The applicant's bank account details
 - The applicant's Services Australia Customer Reference Number (CRN)*
 - The details of the trip(s) that affected DSP payments in 2023/24:
 - start date
 - end date
 - destination, and
 - purpose of the trip (training or competitions)



*If you do not provide the ASC with permission to access your Services Australia records for the purpose of confirming your international travel and the suspended DSP, you will need to provide evidence from Services Australia that your DSP had been suspended and for the compensation grant amount applied for.


Mrs



22 August 2019

Suspension of your Disability Support Pension

Payment from 04/06/2019 — 20/06/2019 due on 26/08/2019 **\$421.59**

INFORMATION USED FOR CALCULATING YOUR PAYMENT

Annual Income **\$0.17**

► Important Information

- Your Disability Support Pension has been stopped because our records show you are still overseas.

You are responsible for ensuring that your application is complete and accurate.

Late applications will not be accepted, unless specifically agreed by the ASC. If a prospective applicant believes they may miss the deadline, they should contact the ASC as soon as possible. The ASC reserves the right to refuse late application requests.

If you need further guidance on the application process, wish to request for an extension to submit application or wish to withdraw a submitted application, please contact:

Email: paradsp@ausport.gov.au

Applicants are responsible for ensuring that submitted applications are complete and accurate. Giving false or misleading information is a serious offence under the Criminal Code Act 1995 (Cth). We will investigate any false or misleading information and may exclude your application from further consideration.

If you find an error in your application after submitting it, you should contact us immediately on paradsp@ausport.gov.au

Application changes after the closing date and time are not permitted.

If we find an error or information that is missing, we may ask for clarification or additional information from you that will not change the nature of your application. However, we can refuse to accept any additional information from you that would change your submission after the application closing time.

Applicants should keep a copy of the submitted application and any supporting documents.



5.1 Timing of grant opportunity processes

You must submit an application between the published opening and closing dates. We cannot accept late applications.

Table 1: Expected timing for this grant opportunity

Activity	Timeframe
Applications Open	9.00am AEDT18 February 2025
Applications Close	5.00pm AEDT18 March 2025
Advise successful and unsuccessful applicants	Late April 2025



6. The grant selection process

6.1 Assessment of grant applications

We review your application against the eligibility criteria.

As part of the assessment process, the ASC will contact the relevant NSO to confirm that the training and/or competitions stated in the application were sanctioned. If the ASC identifies errors in an application, the applicant may be contacted for further information.

Eligible applications will be considered successful provided sufficient grant funding is available.

If the total amount applied for from all eligible applications exceeds available funds, the ASC will award grants to successful applications on a pro rata basis.

The final grant amount offered to a successful applicant is at the discretion of the ASC. The AIS Director will provide final approval of grant recipients, and the final grant amount offered considering the availability of grant funds for the purposes of the grant program.

6.2 Who will assess applications?

The Grant Approver of the DSP Compensation Grant program is the Executive General Manager, AIS Performance.

Representatives from the AIS Performance group will assess each application based on the eligibility criteria in 4.1.

6.3 Who will approve grants?

The Grant Approver decides which grants to approve and the availability of grant funds for the purposes of the grant program.

The Grant Approver decision is final in all matters, including:

- the approval of the grant
- the grant funding amount to be awarded
- the terms and conditions of the grant.

There is no appeal mechanism for decisions to approve or not approve a grant.

7. Notification of application outcomes

The ASC will advise all applicants of the outcome of your application in writing via email.

If you are successful, we will advise you of any specific conditions attached to the grant.

7.1 Feedback on your application

If your application is unsuccessful, you may ask for feedback within five (5) business days of being advised of the outcome. The ASC will provide written feedback within one month of the request.



8. Successful grant applications

All applicants will be notified by email of the outcome of their application including:

- any funding amount to be awarded
- the terms and conditions of any funding.

There is no review or appeal process after the final decision is made by ASC.

8.1 How we pay the grant

The grant Terms and Conditions will state the:

- maximum grant amount to be paid

If the approved grant activity/project incurs extra costs or a funding shortfall is identified, the applicant is responsible for providing the necessary costs to complete the project/activity and achieve the agreed outcomes.

8.1.1 Payment Structure

Single Upfront Payment

We will pay 100 per cent of the grant on execution of the terms and conditions as stated in Appendix 1 in these guidelines.

8.2 Grant payments and GST

Payments will be GST exclusive. If you are registered for the Goods and Services Tax (GST), where applicable, we will add GST to your grant payment and issue you with a Recipient Created Tax Invoice.

Grants are assessable income for taxation purposes, unless exempted by a taxation law. We recommend you seek independent professional advice on your taxation obligations or seek assistance from the Australian Taxation Office.¹ We do not provide advice on your particular taxation circumstances.

9. Announcement of grants

If successful, your grant may be listed on the Australian Sports Commission Website.

10. How we monitor your grant activity

10.1 Keeping us informed

You should let us know if anything is likely to affect your grant activity or organisation.

You must also inform us of any changes to your:

¹ <https://www.ato.gov.au/>



- name
- addresses
- nominated contact details
- bank account details

If you become aware of a breach of terms and conditions under the grant agreement, you must contact the ASC in writing, immediately via paradsp@ausport.gov.au.

10.2 Financial declaration

We may ask you to provide a declaration that the grant money was spent in accordance with the grant agreement and to report on any underspends of the grant money.

10.3 Evaluation

We may evaluate the grant program to measure how well the outcomes and objectives have been achieved. We may use information from your application and reports for this purpose. We may also interview you or ask you for more information to help us understand how the grant impacted you and to evaluate how effective the program was in achieving its outcomes.

10.4 Acknowledgement

The program logo should be used on all materials related to grants under the program. Whenever the logo is used, the publication must also acknowledge the Commonwealth as follows:

Compensation Grant Program – an Australian Government initiative’.

11. Probity

The Australian Government will make sure that the grant opportunity process is fair, is conducted according to the published grant opportunity guidelines, incorporates appropriate safeguards against fraud and corruption, unlawful activities and other inappropriate conduct and is consistent with the CGRPs.

Applicants should be aware of their obligations under the National Anti-Corruption Commission Act 2022, noting that under the Act grantees will generally be considered ‘contracted service providers’ [see <https://www.nacc.gov.au/resource-centre/nacc-fact-sheets>].

11.1 Enquiries and feedback

The ASC welcomes your feedback and complaints. All complaints about a grant process must be provided in writing.

Any questions you have about grant decisions for this grant program should be submitted online to [Feedback and Complaints | Australian Sports Commission](#).

If you do not agree with the way the ASC has handled your complaint, you may speak with the Commonwealth Ombudsman. The Ombudsman will not usually consider a complaint unless the matter has first been raised directly with the ASC.

The Commonwealth Ombudsman can be contacted on:

Phone (Toll free): 1300 362 072

Email: ombudsman@ombudsman.gov.au



Website: www.ombudsman.gov.au

11.2 Conflict of interest

Any conflicts of interest, or perceived conflicts of interest can affect the performance of the grant opportunity or program. There may be a conflict of interest, or perceived conflict of interest, if ASC staff, any member of a committee or advisor and/or you or any of your personnel, including sub-contractors:

- have a professional, commercial or personal relationship with a party who can influence the application selection process, such as an Australian Government officer [or member of an external panel]
- have a relationship with or interest in, an organisation, which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently or
- have a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives a grant under the grant program/ grant opportunity.

You will be asked to declare, as part of your application, any perceived or existing conflicts of interests or that, to the best of your knowledge, there are no conflicts of interest.

If you later identify an actual, apparent, or perceived conflict of interest, you must inform the ASC in writing immediately.

Conflicts of interest for Australian Government staff will be handled as set out in the Australian Public Service Code of Conduct (Section 13(7) of the Public Service Act 1999). Committee members and other officials including the decision maker must also declare any conflicts of interest.

11.3 Privacy

The ASC treats your personal information according to the Privacy Act 1988 and the Australian Privacy Principles. This includes letting you know:

- what personal information we collect
- why we collect your personal information
- who we give your personal information to.

Your personal information can only be disclosed to someone else for the primary purpose for which it was collected, unless an exemption applies.

The Australian Government may also use and disclose information about grant applicants and grant recipients under this grant opportunity in any other Australian Government business or function. This includes disclosing grant information on GrantConnect as required for reporting purposes and giving information to the Australian Taxation Office for compliance purposes.

We may share the information you give us with other Commonwealth entities for purposes including government administration, research or service delivery, according to Australian laws.

As part of your application, you declare your ability to comply with the Privacy Act 1988 and the Australian Privacy Principles and your intention to impose the same privacy obligations on officers, employees, agents and subcontractors that you engage to assist with the activity, in respect of personal information you collect, use, store, or disclose in connection with the activity. Accordingly, you must not do anything, which if done by the ASC would breach an Australian Privacy Principle as defined in the Act.

11.4 Confidential information

Other than information available in the public domain, you agree not to disclose to any person, other than us, any confidential information relating to the grant application and/or agreement, without our prior written



approval. The obligation will not be breached where you are required by law, Parliament or a stock exchange to disclose the relevant information or where the relevant information is publicly available (other than through breach of a confidentiality or non-disclosure obligation).

We may at any time, require you to arrange for you; or your employees, agents or subcontractors to give a written undertaking relating to nondisclosure of our confidential information in a form we consider acceptable.

We will keep any information in connection with the grant agreement confidential to the extent that it meets all of the three conditions below:

1. you clearly identify the information as confidential and explain why we should treat it as confidential
2. the information is commercially sensitive
3. revealing the information would cause unreasonable harm to you or someone else.

We will not be in breach of any confidentiality agreement if the information is disclosed to:

- the [committee] and other Commonwealth employees and contractors to help us manage the program effectively, including for an integrity purpose
- employees and contractors of our department so we can research, assess, monitor and analyse our programs and activities
- employees and contractors of other Commonwealth agencies for any purposes, including government administration, research or service delivery
- other Commonwealth, State, Territory or local government agencies in program reports and consultations
- the Auditor-General, Ombudsman, Privacy Commissioner or National Anti-Corruption Commissioner, or staff of their agencies
- the responsible Minister or Parliamentary Secretary, or
- a House or a Committee of the Australian Parliament.

The grant agreement may also include any specific requirements about special categories of information collected, created or held under the grant agreement.

11.5 Freedom of information

All documents in the possession of the Australian Government, including those about this grant opportunity, are subject to the Freedom of Information Act 1982 (FOI Act).

The purpose of the FOI Act is to give members of the public rights of access to information held by the Australian Government and its entities. Under the FOI Act, members of the public can seek access to documents held by the Australian Government. This right of access is limited only by the exceptions and exemptions necessary to protect essential public interests and private and business affairs of persons in respect of whom the information relates.

All Freedom of Information requests must be referred to the Freedom of Information Coordinator in writing.

By email: foi.officer@ausport.gov.au



12. Glossary

Term	Definition
accountable authority	see subsection 12(2) of the <u>Public Governance, Performance and Accountability Act 2013</u>
administering entity	when an entity that is not responsible for the policy, is responsible for the administration of part or all of the grant administration processes
assessment criteria	are the specified principles or standards, against which applications will be judged. These criteria are also used to assess the merits of proposals and, in the case of a competitive grant opportunity, to determine application rankings.
commencement date	the expected start date for the grant activity
Commonwealth entity	a Department of State, or a Parliamentary Department, or a listed entity or a body corporate established by a law of the Commonwealth. See subsections 10(1) and (2) of the PGPA Act
<u>Commonwealth Grants Rules and Principles 2024 (CGRPs)</u>	establish the overarching Commonwealth grants policy framework and articulate the expectations for all non-corporate Commonwealth entities in relation to grants administration. Under this overarching framework, non-corporate Commonwealth entities undertake grants administration based on the mandatory requirements and key principles of grants administration.
completion date	the expected date that the grant activity must be completed and the grant spent by
contracted service provider	A contracted service provider is a person who is a party to a Commonwealth contract or is a party to a subcontract with a contracted service provider and is responsible for the provision of goods or services under contract, either directly or indirectly.
co-sponsoring entity	when two or more entities are responsible for the policy and the appropriation for outcomes associated with it
date of effect	can be the date on which a grant agreement is signed or a specified starting date. Where there is no grant agreement, entities must publish information on individual grants as soon as practicable.
decision maker	the person who makes a decision to award a grant
eligibility criteria	refer to the mandatory criteria which must be met to qualify for a grant. Eligibility criteria should be developed to enable objective validation and are either 'met' or 'not met'. Assessment criteria may apply in addition to eligibility criteria.
grant	for the purposes of the CGRPs, a 'grant' is an arrangement for the provision of financial assistance by the Commonwealth or on behalf of the Commonwealth: a. under which relevant money ² or other <u>Consolidated Revenue Fund</u> (CRF) money ³ is to be paid to a grantee other than the Commonwealth; and which is intended to help address one or more of the Australian Government's policy outcomes while assisting the grantee achieve its objectives.
grant activity/activities	refers to the project/tasks/services that the grantee is required to undertake.

² Relevant money is defined in the PGPA Act. See section 8, Dictionary.

³ Other CRF money is defined in the PGPA Act. See section 105, Rules in relation to other CRF money.



grant agreement	sets out the relationship between the parties to the agreement and specifies the details of the grant.
<u>GrantConnect</u>	is the Australian Government's whole-of-government grants information system, which centralises the publication and reporting of Commonwealth grants in accordance with the CGRPs.
grant opportunity	refers to the specific grant round or process where a Commonwealth grant is made available to potential grantees. Grant opportunities may be open or targeted, and will reflect the relevant grant selection process.
grant program	a 'program' carries its natural meaning and is intended to cover a potentially wide range of related activities aimed at achieving government policy outcomes. A grant program is a group of one or more grant opportunities under a single [entity] Portfolio Budget Statement Program.
grantee	the individual/organisation which has been selected to receive a grant.
National Anti-Corruption Commission (NACC)	The National Anti-Corruption Commission (NACC) is an independent Commonwealth agency. It detects, investigates and reports on serious or systemic corruption in the Commonwealth public sector. The Commission operates under the <u>National Anti-Corruption Commission Act 2022</u> .
PBS Program	described within the entity's <u>Portfolio Budget Statement</u> , PBS programs each link to a single outcome and provide transparency for funding decisions. These high-level PBS programs often comprise a number of lower level, more publicly recognised programs, some of which will be Grant Programs. A PBS Program may have more than one Grant Program associated with it, and each of these may have one or more grant opportunities.
selection criteria	comprise eligibility criteria and assessment criteria.
selection process	the method used to select potential grantees. This process may involve comparative assessment of applications or the assessment of applications against the eligibility criteria and/or the assessment criteria.
value with money	<p>value with money in this document refers to 'value with relevant money' which is a judgement based on the grant proposal representing an efficient, effective, economical and ethical use of public resources and determined from a variety of considerations.</p> <p>When administering a grant opportunity, an official should consider the relevant financial and non-financial costs and benefits of each proposal including, but not limited to:</p> <ul style="list-style-type: none"> • the quality of the project proposal and activities; • fitness for purpose of the proposal in contributing to government objectives; • that the absence of a grant is likely to prevent the grantee and government's outcomes being achieved; and <p>the potential grantee's relevant experience and performance history.</p>



Appendix 1. Terms and Conditions

1. If the ASC decides to issue a grant (**Grant**) to the applicant under the Disability Support Pension Compensation Grant Program (**Program**), the Grant will be made subject to these terms and conditions.
2. These terms and conditions, together with the notification from the ASC providing details of the Grant award (**Successful Email**), will constitute an enforceable agreement between the ASC and the successful applicant (**Recipient**) upon the Recipient accepting the Grant offer, as required by the Successful Email.
3. The ASC will make a single payment to the Recipient subject to sufficient funding being available to the Program and the Recipient complying with this Agreement.
4. The Recipient declares and warrants, at the date of agreeing to these terms and conditions, that they:
 - a. fulfil the Eligibility Criteria (as set out in the Program Guidelines) for receipt of the Grant, and must promptly notify the ASC if the Recipient becomes aware that they no longer fulfils the Eligibility Criteria;
 - b. have not at any time been found to have breached any anti-doping rule or policy applicable to the Recipient, and have not engaged at any time in any conduct that constituted a breach of any anti-doping rule or policy applicable to the Recipient;
 - c. since the commencement of the 2023-24 financial year, have been eligible to represent Australia under the international rules of their sport;
 - d. since the commencement of the 2023-24 financial year, have maintained a high standard of personal behaviour expected of an athlete representing Australia; and
 - e. have not, at any time since the commencement of the 2023-24 financial year, done anything to bring the Recipient, the ASC, or the Recipient's National Sporting Organisation into disrepute.
5. Without limitation to any other rights of the ASC, if the ASC reasonably believes, at any time following the award of the Grant, that the Recipient:
 - a. has provided false or misleading information in the application process; or
 - b. has breached any of their obligations set out in these terms or conditions,then the ASC may by written notice, require the Recipient to repay to the ASC, at the ASC's absolute discretion, all or part of the Grant. The amount notified must be repaid within 30 days of any such notice.
6. Any personal information submitted via the application process is collected by the ASC for the purpose of considering applications, assessing eligibility and otherwise administering the Program. The information collected may be disclosed to other government agencies, including Services Australia, for this purpose. With the Recipient's consent, via the online application form, the ASC may also obtain information from Services Australia to enable the ASC to assess the Recipient's eligibility for the Program.
7. Details of Recipients (including their name, home state, sport, supporting organisation, the value of the Grant awarded, and a brief description of the purpose of the Grant) may be released by the ASC to the public and the media, and may be placed on the AIS website, including for promotional purposes.
8. If the Recipient is under 18 years of age he or she must also obtain agreement of their parent or guardian to these terms and conditions.
9. This agreement is governed by the laws of the Australian Capital Territory.



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