

Years 9 and 10 Grant Guidelines Term 3, 2023









OPENING AND CLOSING DATES AND TIMES

Open: 8am AEST on Monday 15 May, 2023

Close: 5pm AEST on Friday 2 June, 2023

RESPONSIBLE ENTITY

Australian Sports Commission

ENQUIRIES

If you have any questions, contact:

Sporting Schools Program Operations Centre 1300 785 707

info@sportingschools.gov.au

Enquiries should be made no later than 3 days prior to grants closing.

DATE GUIDELINES RELEASED

11 May, 2023

TYPE OF GRANT OPPORTUNITY

Open competitive

Contents

1. YEARS 9 AND 10 GRANTS	4
1.1 Introduction	5
2. ABOUT THE GRANT PROGRAM	6
2.1 Background	7
2.2 Objectives	7
3. GRANT PERIODS AND GRANT AMOUNTS	8
3.1 Funding	8
4. ELIGIBILITY CRITERIA	9
4.1 Who is eligible to apply for a grant?	9
5. WHAT THE GRANT MONEY CAN BE USED FOR	10
5.1 Eligible grant parameters	10
5.2 Approved program deliverers	10
5.3 Eligible grant activities	10
5.4 Supported costs	11
5.5 Grant activities not supported	11
5.6 Costs not supported	12
6. ASSESSMENT CRITERIA	13
7. HOW TO APPLY	14
7.1 Timelines	15
7.2 Questions during the application process	15
8. THE GRANT SELECTION PROCESS	16
8.1 Who will approve grants?	16
9. NOTIFICATION OF APPLICATION OUTCOMES	16

10 SUCCESSFUL GRANT APPLICATIONS	16
10.1 Program delivery and parameters	17
10.2 Child safety	18
10.3 How the ASC pays the grant	18
10.4 Grant payments and GST	18
11. ANNOUNCEMENT OF GRANTS	19
12. HOW THE ASC MONITORS YOUR GRANT ACTIVITY	19
12.1 Acquittal	19
12.2 Evaluation	19
12.3 Acknowledgement	20
13. PROBITY	21
13.1 Enquiries and feedback	21
13.2 Conflicts of interest	21
13.3 How the ASC will use your information	21
13.4 Treatment of confidential information	22
13.5 When we may disclose confidential information	22
13.6 Personal information	22
13.7 Reporting	23
13.8 Freedom of information	23
14. GLOSSARY	24

1. Years 9 and 10 grants

SPORTING SCHOOLS IS DESIGNED TO ACHIEVE AUSTRALIAN GOVERNMENT OBJECTIVES

This grant opportunity is part of the above grant program which contributes to the Australian Sports Commission's [ASC] Outcome 1. The ASC consulted with stakeholders to plan and design the grant program according to the ASC's Grant Management Framework and Policy.

GRANTS OPEN

8am AEST Monday 15 May, 2023

Years 9 and 10 grant guidelines will be published on the Sporting Schools website.

SUBMIT APPLICATION

To be considered for a grant, applicants must complete an application form, agree to delivery requirements, and agree to the terms and conditions of the program.

4 GRANTS CLOSE
5pm AEST Friday 2 June, 2023

ASSESSMENT
Grant applications will be assessed against the relevant assessment criteria.

6 APPROVAL
The Director, Sporting Schools will approve all grants.

NOTIFICATION OF OUTCOME

Applicants will be notified via email of the outcome of their application.

8 PAYMENT IS MADE
Grant payment will be made to the school's nominated bank account.

PROGRAM BOOKED AND DELIVERY OF GRANT ACTIVITIES

Program is booked and grant activities are delivered in accordance with the grant guidelines, terms and conditions, and parameters. Support is available from the ASC throughout the grant term.

PROGRAM REPORTING

Applicants are required to complete an acquittal including evidence of expenditure and an end report.

EVALUATIONInformation provided by applicants in their application form, acquittal and an end report is used to evaluate the grant activity.

1.1 INTRODUCTION

These guidelines contain information for the Years 9 and 10 grant program. This grant program is part of the Sporting Schools program. You must read this document before applying for a grant.

This document sets out:

- the purpose of the grant program
- the eligibility criteria
- eligible grant costs
- eligible delivery partners
- how grant applications are assessed and selected
- how schools are notified and receive grant payments
- how schools will be monitored and evaluated
- responsibilities and expectations in relation to the opportunity.

This grant program and process will be administered by the Australian Sports Commission [ASC].

A glossary of key terms used in these guidelines is provided in Section 14.



2. About the grant program

The Sporting Schools Years 9 and 10 grant program aims to support positive sporting environments for teachers and students of all abilities to experience the benefits of being involved in sport.

The program will provide up to \$1.2 million in grants for eligible schools delivering initiatives in Term 3, 2023. The Australian Sports Commission [ASC] has partnered with more than 15 national sporting organisations [NSOs] and national sporting organisations for people with disability (NSODs) to deliver the Years 9 and 10 program. Eligible schools can apply for a single Years 9 and 10 grant of \$3,000 (GST exclusive), to deliver a program in Term 3, 2023 that supports activities under one or more of the following categories:



1. Capability Building: Initiatives that support the growth and development of teachers or students to be involved in sport

- Teacher professional development upskilling in sport delivery
- Coaching and officiating courses for students and/or teachers face-to-face course delivery with practical delivery sessions or online course participation with a minimum of two practical delivery sessions following course attendance
- Sport leadership programs leadership programs to support involvement in sport delivered by our NSO and NSOD partners



2. Sport Program Delivery: Support the involvement of students in sport

- Delivery of approved sport program/s through our partner NSO/NSODs
- Female engagement sport program delivery targeting female participation
- Sport volunteering experiences students support program delivery through participation in support activities
- Mental wellbeing programs sport program delivery with a mental wellbeing component



3. Event Delivery: Support the delivery of an event that maximises involvement in sport

- Gala days students can be involved in all elements of gala day delivery, including participating, coordination of activities, scoring, officiating, and other support activities as applicable
- Come and try days students can be involved as sport participants or in support roles
- Lunchtime activations students can be involved as sport participants or in support roles

2.1 BACKGROUND

The Years 9 and 10 grant program is designed to support the ASC's vision that "sport has a place for everyone and delivers results that make Australia proud".

Australian students are becoming less engaged in sport, with a decline in participation evident after the age of 14, particularly in females. By focusing on influencing students in Years 9 and 10, we aim to create an opportunity to provide positive sporting habits and support the involvement of young people in sport; from being a player, volunteer, coach or official.

The Years 9 and 10 program seeks to further explore and test opportunities to support more sport involvement in a school environment for students of all abilities.

2.2 OBJECTIVES

The main objective of the Sporting Schools Years 9 and 10 program is to:

• Identify and trial school-based initiatives that support Years 9 and 10 students to be involved in sport; including playing, officiating, coaching, or volunteering.

The grants will also seek to:

- Provide quality and inclusive sport experiences that support engagement and learning for Years 9 and 10 students
- Identify inclusive opportunities to deliver reimagined sporting experiences for Years 9 and 10 students
- Provide inclusive opportunities to improve the skills and knowledge of teachers to deliver engaging sport programs
- Enable school communities to build relationships, through an approved NSO/D, with local sports clubs.



3. Grant periods and grant amounts

3.1 FUNDING

The Years 9 and 10 grant program will reach up to 400 schools across Australia.

All Australian schools that currently meet the current Sporting Schools eligibility criteria, that have Years 9 and 10 students of all abilities will be eligible to apply for funding.

Successful schools will receive a grant of \$3,000 (excl GST).

This grant program is in addition to Sporting Schools. Eligible schools can apply for a Sporting Schools secondary school grant and a Years 9 and 10 grant for Term 3, 2023.

Period	Key dates
Opening and Closing Dates and Times	Term 3, 2023 applications:
	Open: 8am AEST on Monday 15 May, 2023
	Close: 5pm AEST on Friday 2 June, 2023
Notification	Applicants will be notified via email regarding the outcome of their application within 15 business days of close of applications.

4. Eligibility criteria

We cannot consider your application if your school does not satisfy all the eligibility criteria.

4.1 WHO IS ELIGIBLE TO APPLY FOR A GRANT?

Any Australian school registered with their respective state or territory school registration authority, which has an Australian Curriculum, Assessment and Reporting Authority (ACARA) ID listed on the <u>Australian Schools</u> <u>List website</u>, can register with Sporting Schools.

To be eligible to apply for a Sporting Schools Years 9 and 10 grant, a school must:

- be registered with Sporting Schools
- provide valid bank details (name, account name, BSB and account number). Note, account details can
 refer to the registered school's general account or a department of education account in the event of a
 shared service arrangement (such as those currently in place for NSW and WA Department of Education
 schools)
- have no outstanding debts with the ASC, whether in relation to Sporting Schools or otherwise
- not be an organisation named by the <u>National Redress Scheme for Institutional Child Sexual Abuse</u> on its list of <u>Institutions that have not joined or signified their intent to join the Scheme</u>
- to submit a grant application be registered as a secondary, combined, or special school with enrolled secondary school students in Years 9 and/or 10.



5. What the grant money can be used for

5.1 ELIGIBLE GRANT PARAMETERS

Years 9 and 10 grant funding is provided to schools to deliver a free Years 9 and 10 program before, during or after school, during Term 3, 2023.

Schools can deliver activities under one or more of the grant program streams identified in section 2.

Schools must engage a Sporting Schools Years 9 and 10 partner NSO/NSOD to deliver grant activities.

Schools must maintain 'duty of care' responsibilities and ensure appropriate supervision ratios are met.

The parameters describe the requirements of Years 9 and 10 grant activities and are summarised in Section 10. The **parameters** and **terms and conditions** are available on the Sporting Schools website.

5.2 APPROVED PROGRAM DELIVERERS

The ASC has partnered with more than 15 NSOs and NSODs to deliver the Years 9 and 10 grant program. These partner NSO/NSODs are the recognised peak bodies and custodians of their respective sports in Australia.

The partnership with NSOs and NSODs is pivotal because of:

- their ability to deliver a consistent and quality experience for program participants nationally
- their ability to leverage their aligned workforce across Australia
- their ability to allow participants to move from the Sporting Schools program into their sport's community sport offering to facilitate ongoing participation.

The partner NSO/NSODs are listed on the Years 9 and 10 webpage.

Each NSO/NSOD has their own workforce model, which may include state sporting organisations (SSOs) and/or NSO-nominated providers and coaches who deliver their products.

5.3 ELIGIBLE GRANT ACTIVITIES

Eligible Years 9 and 10 activities can be delivered under one of the three streams:

- Capability Building: Initiatives that support the growth and development of teachers or students to be involved in sport.
 - Teacher professional development upskilling in sport delivery
 - Coaching and officiating courses for students and/or teachers face to face course delivery with practical delivery sessions or online course participation with a minimum of two practical delivery sessions following course attendance
 - Sport leadership programs leadership programs to support involvement in sport delivered by our partners

2. Sport Program Delivery: Support the involvement of students in sport

- Delivery of approved sport programs through Years 9 and 10 partner NSO/ NSODs
- Female engagement sport program delivery targeting female participation
- Sport volunteering experiences students support program delivery through participation in support activities
- Mental wellbeing programs sport program delivery with a mental wellbeing component

3. Event Delivery: Support the delivery of an event that maximises involvement in sport

- Gala days students can be involved in all elements of gala day planning and delivery, including
 participating, coordination of activities, scoring, officiating, and other support activities as applicable
- Come and try days students can be involved as sport participants or in support roles
- Lunchtime activations students can be involved as sport participants or in support roles

5.4 SUPPORTED COSTS

The Years 9 and 10 program <u>spending fact sheet</u> outlines supported and unsupported costs. Examples of supported costs include but are not limited to:

- payments to NSO partner sports, NSODs, SSOs, NSO-nominated providers and coaches for the delivery of programs and services under this grant program
- purchase of sport equipment required to deliver chosen Years 9 and 10 supported activities only
- payment to a teacher for supervision outside their normal paid work hours at the school
- hire of a facility outside the school property for delivery of programs.

Schools are required to acquit their grant at the completion of the funding period (Term 3, 2023) and may be subject to audit.

5.5 GRANT ACTIVITIES NOT SUPPORTED

The Years 9 and 10 grants cannot be used for:

- delivery of programs outside the approved funding period (Term 3, 2023)
- delivery of programs where children are charged to participate
- delivery of existing sport and physical education programs
- programs delivered during weekends and/or school holidays.

5.6 COSTS NOT SUPPORTED

Examples of costs not supported for the Years 9 and 10 program include but are not limited to:

- expenses incurred prior to grant approval or outside the approved funding period [Term 3, 2023]
- payments to non partner sports
- purchase of uniforms and apparel
- purchase of equipment outside what is required to deliver your chosen Years 9 and 10 NSO supported activities
- expenses associated with meeting duty of care requirements, including first aid kits/duty officer, sunscreen, water bottles and shade shelters
- hire of school owned equipment or property to deliver programs
- purchase of electronic items or devices
- installation of permanent infrastructure
- · catering and food.

Please refer to the **spending fact sheet** for more information on supported costs.

The examples provided are not exhaustive. If schools require clarification, please contact the Program Operations Centre on 1300 785 707.

6. Assessment criteria

Eligible applications will be assessed against the relevant assessment criteria.

If applications exceed the level of available funding, applications will be ranked in order of priority for funding, by applying each of the following criteria in order:

- 1. percentage of females engaged in activities
- 2. schools located in regional and remote areas as defined by the <u>Accessibility/Remoteness Index of</u>
 <u>Australia [ARIA+]</u>
- 3. schools that submit their application earlier in the application period will be given priority over later applications.



7. How to apply

Before applying, you must read and understand the:

- Years 9 and 10 grant guidelines (this document)
- Years 9 and 10 program parameters
- Years 9 and 10 program spending fact sheet
- Sporting Schools terms and conditions.

To apply you must:

- meet all eligibility criteria
- complete the online Years 9 and 10 application form on the **SmartyGrants website**
- provide all the information requested
- Including valid school bank details (name, account name, BSB and account number)

Note, account details can refer to the registered school's general account or a department of education account in the event of a shared service arrangement (such as those currently in place for New South Wales and Western Australia Department of Education government schools)

- submit your application prior to the closing date
- agree to the terms and conditions.

Please note:

- Schools must apply on the SmartyGrants platform, using a separate login. Schools cannot apply for a Years 9 and 10 grant using the Sporting Schools portal.
- Eligible schools can receive a single Years 9 and 10 grant of \$3,000 (GST exclusive), to deliver an initiative in Term 3, 2023. If a school submits multiple applications, only the first eligible application submitted will be eligible to be assessed to receive funding.

You are responsible for ensuring that your application is complete and accurate. Giving false or misleading information is a serious offence under the Criminal Code 1995 and we will investigate any false or misleading information and may exclude your application from further consideration.

If an error is identified in your school's application after submission, call the Sporting Schools Program Operations Centre immediately on 1300 785 707.

Additional information does not have to be accepted, nor requests from your school to correct your application after the closing time.

Applications cannot be changed after the closing date and time.

If an error is found or information is missing, The Australian Sports Commission may ask for clarification or additional information from you that will not change the nature of your application.

On submission of your application, you will receive an email confirming your application has been submitted successfully, and a copy of your application.

If you need further guidance around the application process contact the Sporting Schools Program Operations Centre at info@sportingschools.gov.au or by calling 1300 785 707.

7.1 TIMELINES

You can submit an application between the published opening and closing dates and times.

Late applications will be considered where technical difficulties have prevented you from applying, and contact has been made with the Program Operations Centre before the grant application closing date and time.

Late applications may also be considered where extenuating circumstances (such as natural disasters) prevent you from applying, noting that contact needs to be made with the Program Operations Centre within three business days of the grant application closing date.

All grant applicants will be notified of the outcome of their application within 15 business days from the closing date.

7.2 QUESTIONS DURING THE APPLICATION PROCESS

If you have any questions during the application period, please contact the Sporting Schools Program Operations Centre at **info@sportingschools.gov.au** or by calling 1300 785 707.

The Sporting Schools Program Operations Centre will aim to respond to enquiries within three business days.



8. The grant selection process

Your application will be considered through an open competitive grant process. Applications will be assessed for eligibility by the ASC.

If the selection process identifies unintentional errors in your application, you may be contacted to correct or explain the information.

Eligible applications will then proceed to assessment against the relevant assessment criteria. The assessment process will be undertaken by ASC staff in each case.

8.1 WHO WILL APPROVE GRANTS?

The grant approver is the Director, Sporting Schools. The Director's decision is final in all matters, including:

- · the approval of the grant
- the grant amount to be awarded
- the terms and conditions of the grant.

There is no appeal mechanism for decisions to approve or not approve a grant.

9. Notification of application outcomes

The ASC will advise you of the outcome of your application via email.

If you are successful, the ASC will advise you of any specific conditions attached to the grant.

10. Successful grant applications

If you are successful, you will be notified by the ASC. This notification will confirm you have met the requirements for a grant. It will also set out:

- · reporting requirements of the grant
- Years 9 and 10 parameters
- terms and conditions
- eligible expenditure.

10.1 PROGRAM DELIVERY AND PARAMETERS

Schools are required to use the grant only for permitted activities within Term 3, 2023 under the Years 9 and 10 program and for no other purpose. Expenditure of funds or program delivery cannot be rolled over to another school term.

The parameters help to describe the characteristics of required activities for schools participating in Sporting Schools. All schools which receive a Years 9 and 10 grant are required to comply with the following parameters*:

- deliver a minimum of one Years 9 and 10 activity within Term 3, 2023
- engage students in four hours of program delivery
- provide Years 9 and 10 activities as a free service to participants. Schools must not request payment from students to participate in activities.
- provide Years 9 and 10 activities as complementary to existing sport and physical education curriculum delivery
- ensure active supervision is provided for activities under the Years 9 and 10 program in addition to the coach or deliverer
- deliver activities under the Years 9 and 10 program to the number of participants identified in the approved grant application (minimum of 10 participants)
- spend funding on the Years 9 and 10 program activities and supported costs only within Term 3, 2023
- deliver the program before, during or after school, during Term 3, 2023
- comply with the ASC's financial declaration (acquittal) and reporting requirements.

*Note that schools with less that 10 students in Years 9 and 10 can still apply. Delivery equivalent to 3–4 hours per participant is supported where school or program delivery location requires intensive delivery.

The ASC has partnered with more than 15 NSO/NSODs to deliver the Years 9 and 10 program across Australia. Our partner NSOs offer developmentally appropriate programs for students designed specifically for the school environment. They also provide quality delivery resources and professional development for teachers and students.

Schools can view the Years 9 and 10 sport activities on the Years 9 and 10 program webpage and make bookings with partner NSO/NSODs and their approved organisations. Each sporting activity on offer meets the minimum number of sessions and participants required by the Years 9 and 10 program and each coach meets all coaching requirements, including a valid working with children check.

Due to exceptional circumstances (such as natural disasters, school closures or other circumstances approved by the ASC), schools may have an Exceptional Circumstances Activity Plan approved if they are unable to deliver a program within the funding period.

Full details of the school's obligations can be found in the parameters and <u>terms and conditions</u> on the Sporting Schools website.

10.2 CHILD SAFETY

The ASC is committed to Australian sport environments and programs that are safe, supportive and friendly for children and other vulnerable people. The <u>ASC Child Safe Policy</u> outlines the ASC's commitment to child safeguarding, and the obligations and responsibilities of ASC staff and stakeholders to protect children.

While you are required to be compliant with all relevant laws and regulations, you may be asked to demonstrate compliance with child protection legislation, policies and/ or industry standards.

Partner NSO/NSODs are recognised by the ASC and required to adopt, implement and enforce policies that support safe environments for children that are compliant with relevant child protection legislation.

As detailed in the terms and conditions, schools which receive funding are required to:

- comply with relevant legislation relating to working or volunteering with children
- ensure working with children checks are obtained where required and remain current
- implement the National Principles for Child Safe Organisations
- identify and manage the risk of harm or abuse to children
- provide training and implement a compliance regime for people working with children
- notify the ASC if there is a failure to comply with expectations
- impose the same child safety obligations on subcontractors [e.g. coaches].

10.3 HOW THE ASC PAYS THE GRANT

Each grant will be paid in a single instalment.

The ASC will transfer all grant funding electronically into the school's nominated Australian bank account, or shared services account for government schools in NSW and WA.

10.4 GRANT PAYMENTS AND GST

If the school is required to be registered for GST and is not a 'government related entity' as defined in A New Tax System [Goods and Services Tax] Act 1999 [Cth]:

- the grant will be increased by the prevailing rate of GST; and
- under the terms and conditions, the school authorises the ASC to issue a Recipient-created tax invoice with respect to the grant on the school's behalf.

11. Announcement of grants

Successful schools will be listed on the ASC website after the grant has been paid.

12. How the ASC monitors your grant activity

Schools must complete any reporting required on the delivery of the Years 9 and 10 program in accordance with the terms and conditions.

Details required for reporting include:

- grant expenditure and evidence
- · total number and demographic information of students engaged
- confirmation and details of program delivery
- coach/es engaged to deliver the program where applicable.

12.1 ACQUITTAL

Schools must complete an end report and acquittal using the SmartyGrants website at the completion of the Years 9 and 10 activities, in accordance with the terms and conditions.

Up to \$200 (excluding GST) of supported administration expenses can be claimed without evidence of expenditure.

Schools may be invoiced and asked to return any residual funds. If a school disagrees with an acquittal outcome, such as expenses that have been rejected, schools can email <code>info@sportingschools.gov.au</code> and ask for the acquittal to be reviewed.

Failure to submit an acquittal may result in the school being required to repay the full grant amount. Amendments to acquittals will only be accepted within six months of the end of the approved funding period.

12.2 EVALUATION

The ASC will evaluate the grant program to measure how well the outcomes and objectives have been achieved.

The ASC may use information from your application, acquittal and end report for this purpose. We may also interview relevant people at your school or ask for more information to help us understand how the grant impacted your school community and to evaluate how effective it was in achieving its objectives.

12.3 ACKNOWLEDGEMENT

Schools and other parties must seek and receive written approval from the ASC before making any public announcements about Sporting Schools Years 9 and 10 funding or promoting related activities.

Where possible, acknowledge the Australian Government as follows:

'Sporting Schools Years 9 and 10 program is an Australian Government initiative'.

If you make a public statement about the Years 9 and 10 grant program, we require you to acknowledge the grant your school received as follows:

'[School name] received funding from the Australian Government to deliver the Sporting Schools Years 9 and 10 grant program'.

Instructions on how to use the Sporting School's logo are available in our <u>Branding guide for schools</u> which can be found on the ASC website.

If using the Sporting Schools logo outside of the provided templates/resources, final logo placement must be approved by the ASC. Contact the Sporting Schools Program Operations Centre at **info@sportingschools.gov.au** to seek approval.



13. Probity

The ASC will make sure the grant opportunity process is fair, according to the published guidelines, incorporates appropriate safeguards against fraud, unlawful activities and other inappropriate conduct.

13.1 ENQUIRIES AND FEEDBACK

If you have a complaint concerning the grants process for the Years 9 and 10 program, please submit it via the **complaints form** on the ASC website.

13.2 CONFLICTS OF INTEREST

Any conflicts of interest could affect the performance of the grant opportunity. There may be a conflict of interest, or perceived conflict of interest, if ASC staff, any member of a committee, or advisor, and/or you, or any of your personnel:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an ASC staff member
- has a relationship with, or interest in, an organisation, which is likely to interfere with, or restrict the applicants from carrying out the proposed activities fairly and independently
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives a grant under the grant program.

If you identify an actual, apparent, or perceived conflict of interest, you must inform the ASC immediately via email **info@sportingschools.gov.au**.

Conflicts of interest for ASC staff will be handled as set out in the ASC's Conflict of Interest Policy.

13.3 HOW THE ASC WILL USE YOUR INFORMATION

The ASC may share your information with other government agencies for relevant Australian Government purposes such as:

- to improve the effective administration, monitoring and evaluation of Australian Government programs
- for research
- to announce grant recipients.

If a school has been successful in its application for funding, the ASC will provide partner NSOs with school contact information including the school's primary contact, address, email, and phone number.

13.4 TREATMENT OF CONFIDENTIAL INFORMATION

The ASC will treat the information provided by applicants as confidential if it meets all of the three conditions below:

- is clearly identified as confidential with an explanation as to why it should be treated as confidential
- the information is commercially sensitive
- disclosing the information would cause unreasonable harm to you or someone else.

13.5 WHEN WE MAY DISCLOSE CONFIDENTIAL INFORMATION

The ASC may disclose confidential information to:

- The ASC's Board and our employees and contractors, (and to other Commonwealth employees and contractors as required) to help us manage the grant program effectively
- The ASC's Board and our employees and contractors (and to other Commonwealth employees and contractors as required) so we can research, assess, monitor and analyse our programs and activities
- the Minister or Parliamentary Secretary
- the Auditor-General, Ombudsman or Privacy Commissioner
- a House or Committee of the Australian Parliament.

The ASC may also disclose confidential information if required or authorised by law, or if someone other than the ASC has made the confidential information public.

13.6 PERSONAL INFORMATION

The ASC must treat your personal information according to the Australian Privacy Principles (APPs) and the Privacy Act 1988. This includes informing you:

- what personal information the ASC collects
- why the ASC collects your personal information
- who the ASC may give your personal information to.

The full details of how your personal information is treated can be found in the ASC Privacy Policy.

The ASC may give personal information collected, to our Board, employees and contractors, and other Commonwealth employees and contractors as required, so we can:

- manage the grant program
- research, assess, monitor and analyse our programs and activities.

The ASC may also:

- announce the names of successful applicants to the public
- publish personal information on the ASC website.

13.7 REPORTING

Effective disclosure and reporting of administered grants is essential for public accountability. The ASC publishes grant recipients and funding details on its website.

13.8 FREEDOM OF INFORMATION

All documents in the possession of the Australian Government, including those about this grant opportunity, are subject to the Freedom of Information Act 1982 (FOI Act).

The purpose of the FOI Act is to give members of the public right of access to information held by the Australian Government and its entities.

Under the FOI Act, members of the public can seek access to documents held by the Australian Government. This right of access is limited only by the exceptions and exemptions necessary to protect essential public interests and private and business affairs of persons in respect of whom the information relates.

All FOI requests must be referred to the ASC FOI Officer: foi.officer@ausport.gov.au



14. Glossary

Term	Definition
ASC	The Australian Sports Commission is referenced throughout the entirety of the document as the ASC
acquittal	a financial declaration completed by a school at the end of a funding period reconciling financial expenditure of a grant
ARIA category	the Accessibility and Remoteness Index of Australia classification of school location calculated via physical address post code, that describes location, based on the Australian Statistical Geography Standard Remoteness structure, ARIA remoteness scores and ratings
assessment criteria	are the specified principles or standards, against which applications will be judged. These criteria are also used to assess the merits of proposals and, in the case of a competitive grant opportunity, to determine application rankings
coach	means an individual (being an employee, contractor or volunteer of an organisation) nominated by an organisation to deliver activities under the Years 9 and 10 program, excluding teachers
eligibility criteria	refers to the mandatory criteria which must be met to qualify for a grant. Assessment criteria may apply in addition to eligibility criteria
funding period	means the time period (Term 3, 2023) specified by the ASC within which a school may use a grant to deliver activities under the Years 9 and 10 program
grant	refers to an arrangement for the provision of financial assistance by the ASC on behalf of the Australian Government to support the delivery of activities under the Years 9 and 10 program
grant activity/ activities	refers to the project /tasks /services that the grant recipient is required to undertake
grant approver	the person who makes a decision to award a grant
grant program	a 'program' carries its natural meaning and is intended to cover a range of related activities aimed at achieving government policy outcomes
grant recipient	the school which has been selected to receive a grant
NSO	a national sporting organisation accepted by the ASC as a partner sport in Sporting Schools and the Years 9 and 10 program
NSO-nominated provider	a provider approved by an NSO to deliver activities under Sporting Schools and Years 9 and 10 program with respect to the NSO's sport

Term	Definition
NSOD	a national sporting organisation for people with disability accepted by the ASC as a partner sport in Sporting Schools and the Years 9 and 10 program
organisation	refers to an NSO/NSOD, SSO or NSO-nominated provider
outstanding debt	refers to an unpaid invoice/s older than 30 days owed to the ASC including the ASC pilot programs and/or projects
parameters	the requirements for conduct of the Years 9 and 10 program
participant	an individual who takes part in Years 9 and 10 program activities
Playing for Life	the Playing for Life philosophy which is based on a theoretical approach that uses games rather than drills to introduce particular sports or structured physical activities
relevant legislation	any legislation of the Commonwealth, State or Territory that applies in the jurisdiction where activities are being delivered under Sporting Schools
school	an educational establishment whose major activity is the provision of full-time primary or secondary education. The school must be registered with their respective state or territory school registration authority, which has an Australian Curriculum, Assessment and Reporting Authority (ACARA) ID listed on the Australian Schools List website to be accepted by the ASC to conduct activities under the Years 9 and 10 program
selection process	the method used to select potential grant recipients. This process will involve the assessment of applications against the eligibility criteria and assessment criteria
session	means one lesson of 60 minutes delivered to a student/class
site	means the Sporting Schools website
sport product	an NSO-approved sporting product delivered under the Years 9 and 10 program over a minimum of four [4] sessions or one 4 hour session or the relevant equivalent
SS0	a state sporting organisation approved by an NSO to deliver activities under Sporting Schools with respect to the NSO's sport
teacher	an individual (being an employee of the school, that has a valid state and/or territory teacher registration) nominated by a school to deliver activities under Sporting Schools
working with children check	the process in place under relevant legislation to screen an individual for fitness to work with children

Sporting Schools.

