

## Play Well Participation Grant Program – Assessment Matrix

	Selection Criteria Requirement	Relevant Application Form Question	Weighting	Assessment Rating				
				No relevant response (0 points)	Weak (1 point)	Satisfactory (2 points)	Good (3 points)	Excellent (4 points)
Assessment criteria 1 – Design (40%)	How the proposed project meets the Program Objectives as outlined in section 4.	<i>5.3 How does the project align to objectives in section 4 of these Guidelines? You must address at least one Program Objective in your answer (you are welcome to address both)</i>	10%	Provides no relevant description of how the project will align with at least one of the program objectives.	Provides a limited description of how the project will align with at least one of the program objectives.	Provides an adequate description of how the project will align with at least one of the program objectives.	Provides a clear description of how the project will align with at least one of the program objectives.	Provides a comprehensive description of how the project will align with at least one of the program objectives.
	How will the project increase and sustain participation in sports and physical activity.	<i>5.4 How will your project increase and sustain participation in sport and physical activity?</i>	5%	Provides no relevant description of how the project will increase and sustain participation in sport and physical activity.	Provides limited description of how the project will increase and sustain participation in sport and physical activity.	Provides an adequate description of how the project will increase and sustain participation in sport and physical activity.	Provides a clear description of how the project will increase and sustain participation in sport and physical activity.	Provides a comprehensive description of how the project will increase and sustain participation in sport and physical activity.
	How evidence has been applied to the design of the project, supporting inclusive and quality sport and physical activity experiences.	<i>5.6 How has evidence been applied to the design of the Project to support inclusive and quality sport and physical activity experiences?</i>  <i>5.2.1 Demonstrate how this application is a significant expansion from the project previously funded through ASC grant programs. Describe any learnings that have been implemented in the design of the expansion, and what new markets or locations it will be delivered in.</i>	10%	Provides no relevant description of how evidence has been applied to the project design to support inclusive and quality sport and physical activity experiences in the target cohort.	Provides limited description of how evidence has been applied to the project design to support inclusive and quality sport and physical activity experiences in the target cohort.	Provides an adequate description of how evidence has been applied to the project design to support inclusive and quality sport and physical activity experiences in the target cohort.	Provides a clear description of how evidence has been applied to the project design to support inclusive and quality sport and physical activity experiences in the target cohort.	Provides a comprehensive description of how evidence has been applied to the project design to support inclusive and quality sport and physical activity experiences in the target cohort.
	Letters of support from key partner organisations or members that will assist in the project's delivery.	<i>5.8 Please provide supporting documentation from your Member Associations or state or</i>	5%	-	Applicant has provided supporting letters from 1 delivery partner.	Applicant has provided supporting letters from 2 delivery partners.	Applicant has provided supporting letters from at least 3 delivery partners.	-

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	<i>territory delivery partners who are supporting the project.</i>						
Demonstrating value for money through a project budget and the provision of any co-contributions.	<p><i>5.9 Please complete the budget table explaining how the ASC grant amount will be spent (excl. GST).</i></p> <p><i>5.10 Please detail any co-contributions that will be made by your organisation to support the delivery of the project.</i></p>	5%	-	Budget provides limited detail to support the outlined project. There are no co-contributions outlined.	Budget provides adequate detail to support the outlined project. There are some co-contributions outlined.	Budget is comprehensive and realistic to support the outlined project. There are some co-contributions outlined.	-
Detailing the sustainability and ongoing delivery of the project beyond the funding period.	<i>5.11 Detail the sustainability and ongoing delivery plan of the project beyond the funding period.</i>	5%	-	Provides limited detail on the sustainability of the project beyond the life of the funding.	Provides adequate detail on the sustainability of the project beyond the life of the funding.	Provides clear detail on the sustainability of the project beyond the life of the funding.	-

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Assessment criteria 2 – Delivery (40%)	Detailing a project plan that clearly outlines the project scope, workforce capability, key deliverables and milestones, risk management procedures and timeframe	<i>6.1 What are the key deliverables and activities for this project?</i>	10%	Provides no relevant detail in describing the key deliverables and activities.	Provides limited detail in describing the key deliverables and activities.	Provides adequate detail in describing the key deliverables and activities.	Provides clear detail in detail in describing the key deliverables and activities.	Provides comprehensive detail in describing the key deliverables and activities.
		<i>6.2 Please list the key project milestones and timeframes for the project.</i>	5%	Provides no relevant milestones or timelines to support project delivery.	Provides limited milestones and timeframes to support project delivery.	Provides adequate milestones and timelines to support project delivery.	Provides clear milestones and timelines to support project delivery.	Provides comprehensive milestones and timelines to support project delivery.
		<i>6.3 Please detail any identified project risks and/or risk management considerations to ensure successful project delivery.</i>	5%	Provides no relevant description of project risks or risk management considerations.	Provides limited description of project risks and risk management considerations.	Provides adequate description of project risks and risk management considerations.	Provides clear description of project risks and risk management considerations.	Provides a comprehensive description of project risks and risk management considerations.
	Outlining the expected scale and reach of the project, including the number of participants, number of States and Territories and project locations, and access to suitable facilities	<i>6.5 What is the total expected number of participants the project will aim to reach?</i>  <i>6.6 Please provide a breakdown of the types of participants you will engage through this program. Types of</i>	5%	Did not provide a total number of participants or breakdown of participant type.	Provides total number of participants but no breakdown of participants.	Provides total number of participants and breakdown of participant types.	-	-

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	<p><i>participants include coach, official, volunteer and project participant (e.g. player).</i></p>						
	<p><i>6.7 In which Australian State and Territories will the project be delivered?.</i></p>	5%	<p>The project will be delivered in less than 3 states and territories.</p>	-	<p>The project will be delivered in three states and territories.</p>	<p>The project will be delivered in &gt;3 and &lt;8 states and territories.</p>	<p>The project will be delivered in all states and territories.</p>
<p>Detailing a project plan that clearly outlines the project scope, workforce capability, key deliverables and milestones, risk management procedures and timeframe</p>	<p><i>6.8 Will the project use an existing workforce for delivery?</i></p> <p><i>6.9 Will the organisation be required to recruit employees (paid) to deliver the project?</i></p> <p><i>6.10 Will the organisation be required to recruit volunteers (unpaid) to deliver the project?</i></p> <p><i>6.11 Please demonstrate your organisations capacity to deliver a project this size.</i></p>	10%	<p>Provides no relevant detail regarding the organisations capacity to deliver a project of this size.</p>	<p>Provides limited detail regarding the organisations capacity to deliver a project of this size.</p>	<p>Provides adequate detail regarding the organisations capacity to deliver a project of this size.</p>	<p>Provides clear detail regarding the organisations capacity to deliver a project of this size.</p>	<p>Provides comprehensive detail regarding the organisations capacity to deliver a project of this size.</p>

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Assessment criteria 3 – Promotion and impact (20%)	Selection Criteria Requirement	Relevant Application Form Question	Weighting	Assessment Rating				
				No relevant response (0 point)	Weak (1 points)	Satisfactory (2points)	Good (3 points)	Excellent (4 points)
	Detailing how your organisation will build awareness through inclusive media and promotional campaigns.	<i>7.1 Detail how your organisation will build awareness of the project through inclusive media and promotional campaigns.</i>	10%	Provides no relevant detail on the promotional campaign and how it will use inclusive media.	Provides limited detail on the promotional campaign and how it will use inclusive media.	Provides adequate detail on the promotional campaign and how it will use inclusive media.	Provides clear detail on the promotional campaign and how it will use inclusive media.	Provides comprehensive detail on the promotional campaign and how it will use inclusive media.
	Outlining how the project will be evaluated and how the learnings and findings will be shared with the community and sector.	<i>7.2 Outline how the project will be evaluated.</i>	5%	Provides no relevant detail on how the project will be evaluated.	Provides limited detail how on the project will be evaluated.	Provides adequate detail on how the project will be evaluated.	Provides clear detail on how the project will be evaluated.	Provides comprehensive detail on how the project will be evaluated.
		<i>7.3 Outline how the project learnings and findings will be shared with the community and sector.</i>	5%	Provides no relevant detail on how the success of the project will be evaluated	Provides limited detail on how the success of the project will be evaluated	Provides adequate detail on how the success of the project will be evaluated	Provides clear detail on how the success of the project will be evaluated	Provides comprehensive detail on how the success of the project will be evaluated

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Independent Evaluation Opt In	<p>Independent Evaluation The organisation has ticked yes to opting into the independent evaluation.</p>	<p><i>7.4 Would your organisation be interested in opting in to receive additional funding to support an independent evaluation of your project?</i></p> <p><i>7.4.1 Detailed evaluation plan.</i></p>	0%	Provides no relevant detail on how an independent evaluation will be conducted.	Provides limited detail on how an independent evaluation will be conducted including information on an evaluation partner and how the case study will be presented.	Provides adequate detail on how an independent evaluation will be conducted including information on an evaluation partner and how the case study will be presented.	Provides clear detail on how an independent evaluation will be conducted including information on an evaluation partner and how the case study will be presented.	Provides comprehensive detail on how an independent evaluation will be conducted including information on an evaluation partner and how the case study will be presented.
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**Total Score: out of 100**

The average of 2 assessors will be used to rank each application for the consideration of the Moderation Panel.

**General Comments: (Mandatory by all assessors)**

Please note that all comments will be considered by the Moderation Panel and must reflect the score given by the assessor