



Australian Government

Australian Sports Commission

Paris 2024 Olympic & Paralympic Games Preparation Fund Application Guidelines

July 2023

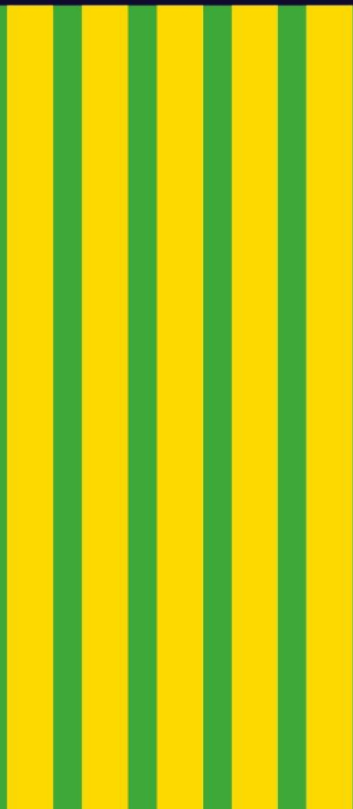


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1. Overview

The Paris 2024 Olympic and Paralympic Games Preparation Fund (the Fund) is a \$20.056 million program that will provide eligible National Sporting Organisations (NSOs)* recognised by the Australian Sports Commission (ASC) with financial support to prepare their athletes for critical qualification events ahead of the Paris 2024 Olympic and Paralympic Games.

*Note: Including Paralympics Australia and Combat Institute of Australia

2. Important Dates

The timing for this grant program is:

Activity	Key Date
Fund Announcement & Stream 2 Applications open	9am (AEST) Tuesday 25 July 2023
Stream 2 Applications close	5pm (AEST) Tuesday 8th August 2023
Notification of Stream 2 outcomes	Early September 2023
Projects and activities to be completed by	30 September 2024

3. Eligibility

To be eligible to be considered for funding under the Fund, an organisation must:

- be an NSO* recognised by the ASC (for a list of recognised organisations, please visit the [ASC Australian Sports Directory](#));
- currently responsible for the direct delivery for High Performance (includes HP Pathways only investment) aiming to compete at the Paris 2024 Olympic and/or Paralympic Games; and
- not be an organisation that is named by the National Redress Scheme for Institutional Child Sexual Abuse on its list of institutions that have not joined or signified their intent to join the Scheme (www.nationalredress.gov.au).

4. Grant Funding Opportunity

Funding is available to enhance the medal potential and improve the performance of Australian athletes at the Paris 2024 Olympic and Paralympic Games. Two streams of funding will be provided through this Fund.

Stream One

Stream One funding will provide a direct one-off payment to all eligible HP NSOs to support the increased cost and operational expenses related to their Paris 2024 HP Campaigns, including attending and participating in Paris 2024 preparatory events (e.g. Camps and Competitions). The total amount to be distributed to eligible NSOs through Stream One will be approximately \$15,223,000 (GST excl.).



Stream Two

Eligible NSOs may apply to receive funding in Stream Two to be used to enhance their identified existing and new priority campaigns in the pursuit of performance outcomes for the Paris 2024 Games. Initiatives or projects must have a significant enhancement on medal and performance potential for Paris 2024, including;

- increase in medallists;
- increase the likelihood of a demonstrable personal best Games performance for a team or individual; or
- increase the chance of qualification.

This stream will provide funding to projects and activities above and beyond already planned preparations for the Paris 2024 Olympic and Paralympic Games. A total funding pool of approximately \$4.833 million (GST excl.) is available for this stream of funding.

5. Eligible projects and activities

Stream One

Travel, freight, and accommodation expenses funded under Stream One must be directly related to individuals (athletes or teams, coaches, HP staff) involved in Paris 2024 Games campaigns, including the preparatory events like camps and competitions.

Stream Two

Stream Two projects and activities must have a significant, demonstrable enhancement on medal and performance potential. While not meant to be an exhaustive list, explanations and examples of projects and activities identified to achieve required outcomes in the above categories include:

Coaching and Technical Leadership

Grants will be considered for activities that address a coaching or technical gap. Examples include:

- additional short-term coaching resources to impact coach to athlete ratios; or
- specialist coaching to address a specific technical or tactical need.

International Competition

A new international competition opportunity that will contribute to the athlete or teams preparation for Paris 2024. Examples include:

- an opportunity to host or attend a Test Series between Australia and New Zealand;
- an opportunity to send a targeted athlete to an overseas competition that would not have been possible without this funding; or
- the competition could be held in Australia.

Please note: Current planned and budgeted activity is not eligible.

National Team or Athlete Training Camp

With the goal of providing much needed purposeful time on task, examples include new opportunities to bring athletes and teams together to train in preparation for Paris 2024. Examples include:

- an additional National Team training camp.

Athlete Wellbeing and Engagement

Additional resources to add value to support athlete wellbeing and engagement in the lead up to Paris 2024.



Sport Science and Sport Medicine (SSSM)

Additional resources to add value and additional SSSM resources to support and prepare athletes in the lead up to Paris 2024. Examples include:

- additional physiological support to increase athlete fitness and monitoring;
- additional physiotherapy to aid athlete preparation and recovery;
- biomechanical assessment; or
- other performance service team, innovation and expertise initiatives.

Culture and Team Environment

Activities that address and enhance team culture, operations, and Games environments. Examples include:

- customised team building and enhancement activities; or
- coach and games support team enhancement activities.

Equipment

Grants will be considered where equipment can close a performance gap. Examples include:

- athlete monitoring and preparation; or
- technological tools to enhance performance.

Facilities Enhancement

Examples include the minor upgrade of a facility to optimise a daily training environment that will enhance preparation for Paris 2024. Examples include:

- start blocks and gates; or
- enhanced platform.

Data use and maturity

Grants will be considered where data optimisation can close a performance gap. Examples include:

- enhanced performance targeting and assessment to design athlete and team plans.

Other

Where the NSO has a targeted and unique performance gap, grants will be considered for other activities that can demonstrate performance enhancement in preparation for Paris 2024

Please note: Under this grant program arrangement, any activity that requires employment of workforce, the contract must cease by 30 September 2024. If the NSO wishes to continue employment beyond this date, any further expenses beyond this date must be at the cost of the NSO.

Ineligible projects and activities

Examples of projects or activities that will not be funded by Stream Two include, but are not limited to:

- established projects or business as usual activities that are already operating or planned by the NSO prior to Paris 2024 Olympic and Paralympic Games (and do not offer increased scope, reach or scale);
- ongoing operational costs beyond the life of the Program;
- requests for retrospective funding; or
- costs associated with the employment of current NSO staff (e.g., salaries of a NSO HP manager).



6. How to apply

Stream One

There is no application process for Stream One. Eligible NSOs will automatically receive allocated funding as determined by the ASC.

Stream Two

Eligible NSOs can submit an application for each eligible project or activity for funding. Multiple applications may be submitted by NSOs relating to their various HP Programs and Disciplines

Applications must be submitted online during the funding application period. Applications must address need and impact, using all evidence available to the NSO:

- a high-level overview of the project, including; identified performance need, purpose, objectives, outputs and scope;
- evidence of how the Program will mitigate the performance gap;
- alignment with HP Strategy and prioritisation by NSO during the 2022 Annual Check-In Process;
- performance impact;
- risks if not funded;
- budget;
- project timeline; and
- engagement with ASC or National Institute Network if required.

NSOs applying for this stream must:

- submit an online application form via the SmartyGrants link the ASC provides to eligible NSOs;
- provide all the information the ASC requires to assess your application; and
- consider all eligibility and selection criteria, ensuring you have addressed relevant criteria.

General application information

Please ensure your application is complete and accurate. Giving false or misleading information is a serious offence under the *Criminal Code 1995* (Cth). We will investigate false or misleading information and may not consider your application for the grant.

If you find an error in your application after submitting it, you should notify the ASC immediately at funding@ausport.gov.au. The ASC does not have to accept any additional information or requests from you to amend your application after the application closing time.

If you have any technical difficulties using the system, either with attaching documents or submitting the application, you must contact the ASC immediately at funding@ausport.gov.au.

If you need further guidance in the application process, are unable to submit an online application or wish to withdraw a submitted application, you can contact the ASC via email funding@ausport.gov.au.



7. Application assessment and approval

Applications will only be received for Stream Two. The following assessment information is only relevant for that stream of funding.

All applications will initially be assessed by the ASC against the eligibility criteria. All eligible applications will proceed to be assessed against the selection criteria.

Applications will be assessed on a competitive basis.

During the assessment process, the ASC may require further information about your NSO or application and may seek to source this information from applicants or any external sources.

Officers from the ASC in conjunction with officers from the HP system (e.g., National Institute Network) will assess the eligible applications and provide recommendations to the Grant Approver.

The ASC reserves the right to recommend and approve grant amounts that may differ from the amounts requested in applications.

Selection Criteria

Stream Two Assessment

Eligible applications for Stream Two funding will be assessed competitively.

Applications will be assessed on how the applicant can demonstrate how the investment will enhance performance and add value above and beyond agreed and current HP Investment and NSO priorities. Applications will primarily be assessed on the probability of how the funding identifies and then mitigates the performance gap to enhance Paris 2024 Performance.

Applications will be assessed against the following three criteria, in order of priority:

- an increase in medals and an increase in medallists;
- an increase the likelihood of a demonstratable personal best Games performance for a team or individual; or
- an increase the chance of qualification.

Assessment will also require the application provide a satisfactory level of detail and clarity of responses, alignment with HP strategy and prioritisation, budget, project timelines and engagement with AIS/NIN if required.

Assessment undertaken by ASC officers and HP system officers will assess the impact and likelihood the proposed project or activity will enhance performance. The project assessment process will undertake assessment of the targeted performance solution using all data and evidence available to determine whether the purpose, objectives and outputs can achieve the required level of impact.

Grant Approver

The ASC Board is the Grant Approver and will make the final decision as to grant recipients and funding amounts after considering the assessors' recommendations and the availability of grant funds for the Stream and the Program.



8. Notification

All applicants will be notified in writing of the outcome of their grant application.

The Grant Approver's decision is final in all matters, including the:

- approval of the grant;
- grant amount to be awarded, and
- terms and conditions of funding.

There is no review or appeals process after the Grant Approver's final decision.

9. Successful applicants

Funding agreement

Successful applicants will be required to enter an NSO Grant Agreement with the ASC, or a variation to their current NSO Grant Agreement with the ASC. If a successful applicant is unable to execute an NSO Grant Agreement or variation to the NSO Grant Agreement by this date, the funding may not be provided.

Funding received is to be acquitted via the ASC's annual grant acquittal process. Approval of the funding is based on the information provided in your application. Any changes to details requires approval by the ASC.

Payment and tax obligations

The NSO Grant Agreement or variation will state the maximum funding amount payable to the NSO in relation to the Program grant, and the ASC will not exceed the maximum funding amount under any circumstances. Any extra costs incurred will be the responsibility of the NSO.

The ASC will transfer all grant funding electronically in accordance with the payment arrangements set out in the NSO Grant Agreement. If your organisation is GST-registered, where applicable, you will be paid the approved grant amount plus GST.

Program evaluation

The funded NSO is required to complete an evaluation of the NSO's program against the Fund's objectives and outcomes. The ASC may use information from applications and program reports for whole of Fund evaluation. The ASC may also conduct interviews, or request information about the grant's impact, to evaluate the Fund's effectiveness in achieving its objectives. The ASC may contact a NSO after their program is completed to assist with this evaluation.

Monitoring and compliance

Funded NSOs are required to submit progress reports in line with the NSO Grant Agreement. The ASC will monitor funded program progress by working closely with successful organisations and through assessing submitted reports. If you become aware of a breach of terms and conditions under the NSO Grant Agreement, the ASC must be contacted immediately.



Annual report

Annual reporting requirements will be outlined in the NSO Grant Agreement. These requirements may include:

- an evaluation of the completed funded program, including the outcomes achieved;
- providing evidence as specified in the NSO Grant Agreement;
- detailing total eligible expenditure incurred for the funded program;
- acquittal of the grant amount and expenditure against deliverables; and
- submission within four weeks of completing the funded program.

Ad-hoc report

Ad-hoc reports may be required for the funded program. This may include reports to confirm progress, or to explain any significant delays or difficulties in completing the funded program.

Variations

The ASC understands that unexpected events may delay a funded program's progress. In these circumstances, NSOs, or the ASC can request a funded program variation. Any request must be made before the end date of the NSO Grant Agreement and should include details of:

- extended timeframe for completion, and
- any changed funded program activities.

There is no guarantee that a request for a funded program variation will be successful. In considering a request for variation to the NSO Grant Agreement, the ASC will consider your request based on the provisions of the NSO Grant Agreement and the likely impact on the funded program outcomes.

Organisation details

You must inform the ASC of any key changes to your organisation or its business activities, particularly if they affect the ability to complete the funded program, carry on business and pay debts due. This includes the following changes:

- names;
- addresses;
- nominated contact details; and
- bank account details.



10. Conflict of interest

Any conflicts of interest could affect the performance of the Program. There may be a conflict of interest, or perceived conflict of interest, if ASC staff, a committee or advisor, and/or you or any of your personnel, for example:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an ASC, or a member of an external panel;
- has a relationship with, or interest in, an organisation which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently; or
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives a grant under the Program.

You will be asked to declare, as part of your application, any perceived or existing conflicts of interests or that, to the best of your knowledge, there is no conflict of interest. If you later identify an actual, apparent, or potential conflict of interest, the ASC must be informed in writing immediately.

Conflicts of interest for ASC staff will be managed in accordance with ASC's Conflict of Interest Policy.

11. How the ASC will use your information

The ASC may share your information with other government agencies for a relevant Australian Government purpose such as:

- to improve the effective administration, monitoring and evaluation of Australian Government programs;
- for research; or
- to report or announce grant recipients.

Treatment of confidential information

The ASC will treat the information provided by applicants as confidential if it meets all three conditions below:

- is clearly identified as confidential with an explanation as to why it should be treated as confidential;
- the information is commercially sensitive; and
- disclosing the information would cause unreasonable harm to you or someone else.

When we may disclose confidential information

The ASC may disclose confidential information to:

- the ASC Board, employees and contractors (and other Commonwealth employees and contractors as required) to assess your application, manage the Program or to research, assess, monitor and analyse our programs and activities.
- the Minister for Sport
- the Auditor-General, Ombudsman or Privacy Commissioner; and
- a House or Committee of the Australian Parliament.

The ASC may also disclose confidential information if required or authorised by law, or if someone other than the ASC has made the confidential information public.



Personal information

The ASC must treat your personal information according to the Australian Privacy Principles (**APPs**) and the *Privacy Act 1988* (Cth). This includes informing you:

- what personal information the ASC collects
- why the ASC collects your personal information; and
- to whom the ASC may give your personal information.

The details of the ASC's privacy policy can be found at:

https://www.sportaus.gov.au/legal_information/privacy_policy

The ASC may give personal information collected, to the ASC Board, employees and contractors, and other Commonwealth employees and contractors as required, so we can:

- assess your application
- manage the Program; and
- research, assess, monitor and analyse our programs and activities.

The ASC may also:

- announce the names of successful applicants to the public; and
- publish personal information on the ASC website.

Reporting

Effective disclosure and reporting of administered grants is essential for public accountability. The ASC publishes grant recipients and funding details on its website.

Freedom of information

All documents in the possession of the Australian Government and its entities, including those about this grant opportunity, are subject to the *Freedom of Information Act 1982* (Cth) (**FOI Act**).

The purpose of the FOI Act is to give members of the public rights of access to information held by the Australian Government and its entities. Under the FOI Act, members of the public can seek access to documents held by the Australian Government and its entities. This right of access is limited only by the exceptions and exemptions necessary to protect essential public interests and private and business affairs of persons in respect of whom the information relates.

All FOI requests must be referred to the ASC FOI Officer: foi.officer@ausport.gov.au.

12. Enquiries and feedback

For further information or clarification on the application and assessment process, including your application status and outcome, you can contact funding@ausport.gov.au or through our website www.ausport.gov.au.

We may publish answers to your questions on our website as Frequently Asked Questions.

Any complaints can be lodged using the ASC complaints form on our website www.sportaus.gov.au/contacts/complaints.



Appendix 1: Eligible Organisations

National Sporting Organisation
Archery Australia
Artistic Swimming Australia
Athletics Australia
AusCycling
Australian Sailing
Australian Weightlifting Federation
Badminton Australia
Basketball Australia
Boccia Australia
Combat Institute of Australia
Diving Australia
Equestrian Australia
Football Australia
Golf Australia
Gymnastics Australia
Hockey Australia
Judo Australia
Modern Pentathlon Australia
Paddle Australia
Paralympics Australia
Rowing Australia
Rugby Australia
Shooting Australia
Skate Australia
Sport Climbing Australia
Surfing Australia
Swimming Australia
Table Tennis Australia
Taekwondo Australia
Triathlon Australia
Volleyball Australia
Water Polo Australia





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